



## Evaluation form The performance of Dr Professor Vice Dean for Education and Student Affairs

### Dear colleagues working at the college:

In an effort to further develop the college's work, this survey is being administered to all college employees to gain their opinions on the performance of the Vice Dean for Graduate Studies and Research. The goal is to identify and reinforce positive aspects, as well as address negative aspects and take the necessary steps to improve them. Please note that the data in this survey is confidential and will not be used for any other purpose.

١	phrase	1	2	3	4	5
		Completely disagree	Disagree	agree	Fairly agree	Very agree
١	Follows rules and regulations when making decisions regarding students.					
٢	Applies rules and regulations that ensure fairness among students during their studies.					
٣	Forms subcommittees to prepare the college's academic schedules					
٤	Ensures fairness among faculty members regarding the teaching load.					
٥	Expedite decisions regarding students without violating regulations and laws.					
٦	Follows up on the progress of student activities and families at the college					
٧	Follows up on the academic departments' fulfillment of the descriptions and reports of the academic programmes and courses.					
٨	concerned with facilitating exam procedures and providing comfort and safety for students during them.					
٩	Ensures that academic departments are committed to providing textbooks at the beginning of the study.					
١٠	Penalties related to student violations during exams are strictly applied.					
١١	Follows up on the progress of studies and the regularity of faculty members' adherence to their approved study schedules.					
١٢	Makes appropriate decisions based on the results of the student survey to develop the educational process.					
١٣	Supports development and improvement plans and the college's quality system					
١٤	He looks into students' complaints and proposes appropriate solutions for them.					



### Faculty of Engineering - Mataria

١٥	Follows up on providing the necessary equipment and supplies to support the educational process					
١٦	Interacts positively with his departments, faculty members, and academic and administrative leaders at the college.					
١٧	concerned with activating the student support system and motivating outstanding students.					

Notes you would like to add:

.....  
.....  
.....